



CBD's main processes and mechanisms

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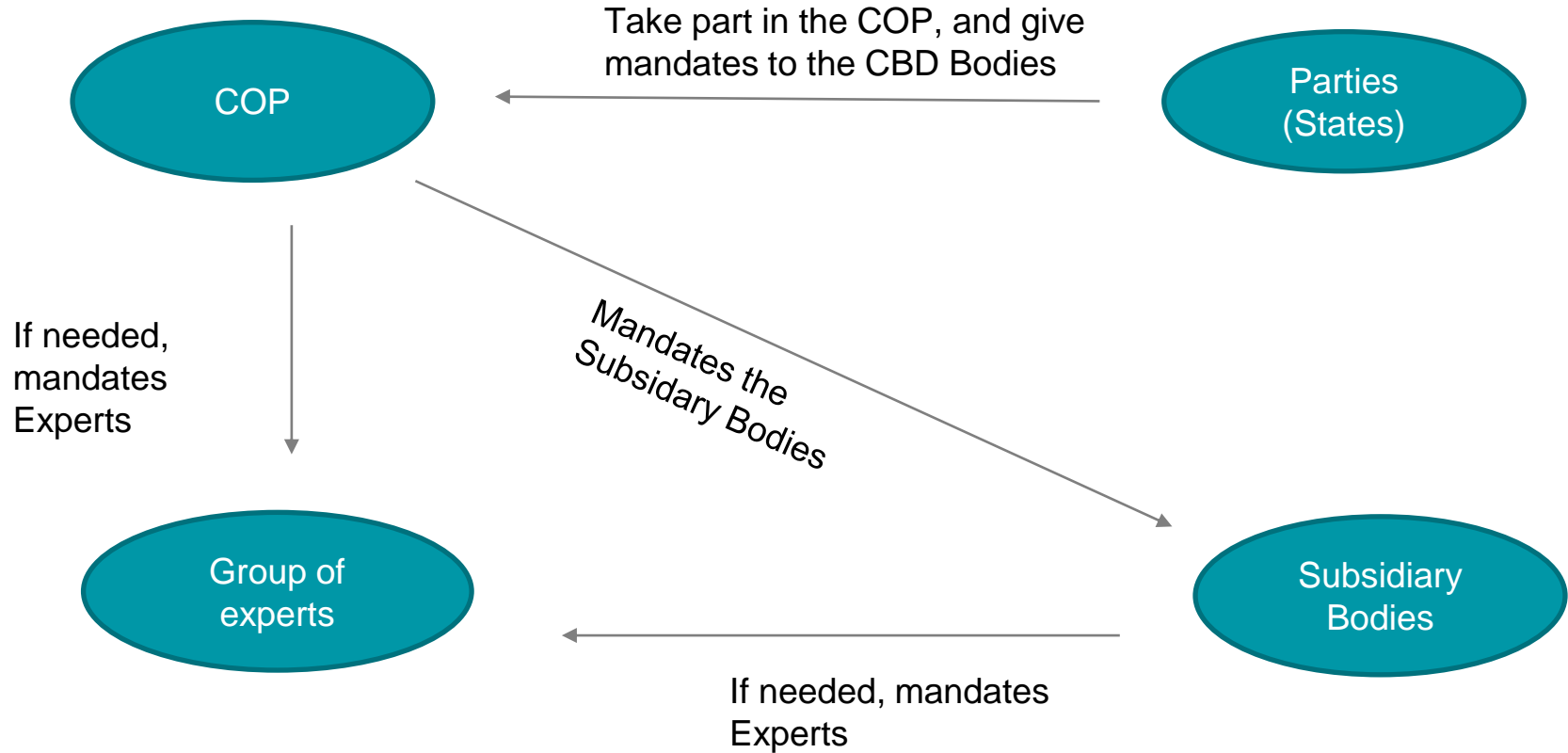
Training Session for expert / October 4th, 2023 / Online



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I/ CBD organization



I/ CBD organization



Conference of Parties =

The **supreme governing body for the Convention**. It is the highest decision-making body. The COP is responsible for reviewing the implementation of the Convention and any related legal instruments. It has the power to make, within its mandate, the decisions necessary to promote the effective implementation of the Convention

The biodiversity process revolves around the biennial meetings of the COP (or COP-MOPs). These sessions bring together Parties to the Convention and Parties to the Protocols, as well as observer States and organizations, the media, and the general public represented by various civil society and non-governmental organizations. The meetings so far have taken place outside of the seat of the Secretariat hosted by different country Parties

[Secretariat Guidance](#)

I/ CBD organization

Subsidiary bodies =

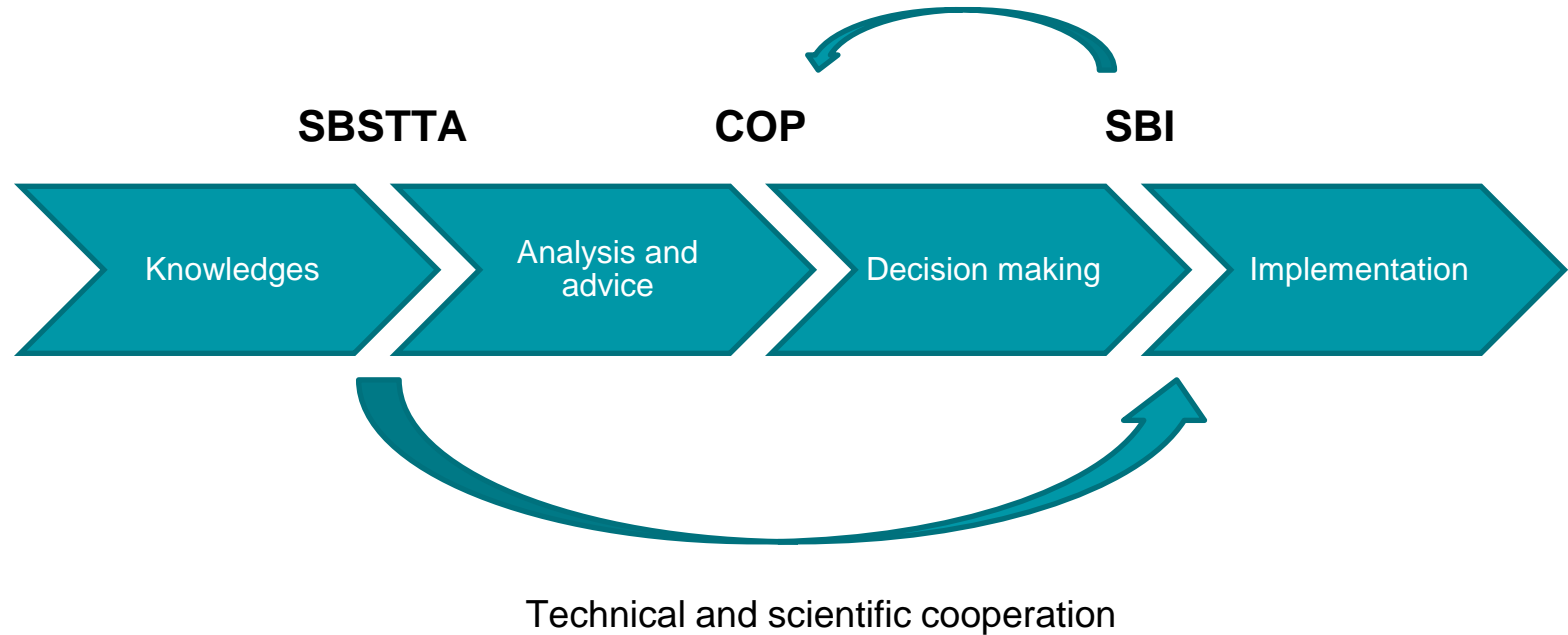
The **Subsidiary Body for Scientific, Technical and Technological Advice (SBSTTA)**: is the only subsidiary body established under the Convention. It provides the COP and, as appropriate, its other subsidiary bodies with timely information and advice **on scientific, technical and technological matters** relating to the implementation of the Convention. It meets at regular intervals (twice per biennium) between each ordinary session of the COP.

The Subsidiary Body on Implementation (SBI): is established by the decision of COP. It is responsible, inter alia, to review relevant information on progress in the implementation of the Convention and assist the COP in preparing **decisions on enhancing the implementation of the Convention**, as appropriate. It meets once per biennium, in conjunction with one session of the SBSTTA.

The Ad Hoc Open-ended Working Group on Article 8(j) and Related Provisions: **is established by the decision of the COP. It focuses on the implementation of Article 8(j) of the Convention** on knowledge, innovations and practices of indigenous and local communities, and related provisions. It meets once per biennium, in conjunction with the other session of the SBSTTA.

[Secretariat Guidance](#)

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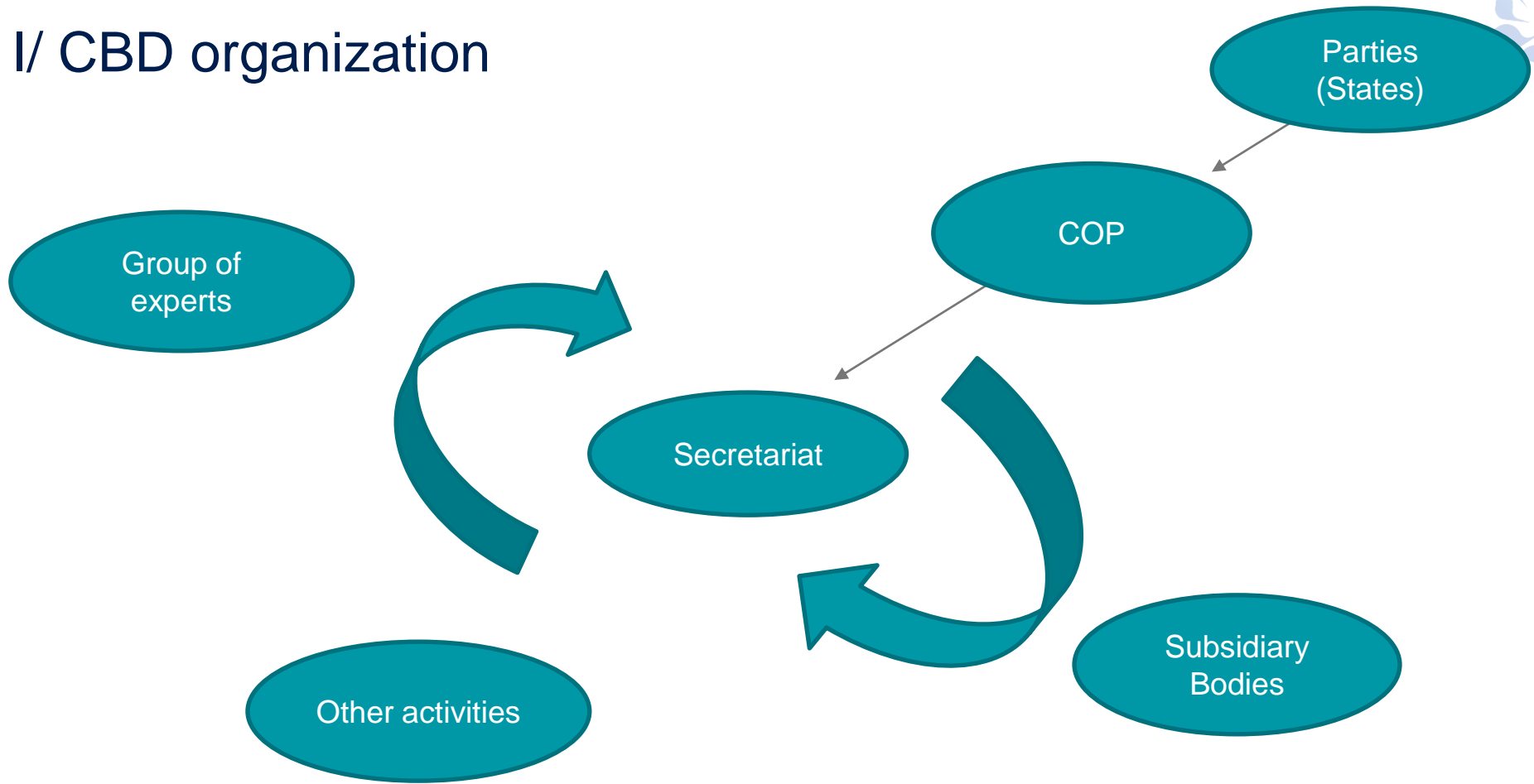
I/ CBD organization



Both COP and Subsidiary Bodies have « Bureau »

1. At the commencement of the first session of each ordinary meeting a President and ten Vice- Presidents, one of whom shall act as Rapporteur, are to be elected from among the representatives of the Parties. They shall serve as the bureau of the Conference of the Parties. **The term of office of the President shall commence straight away and the terms of office of the Vice-Presidents shall commence upon the closure of the meeting at which they are elected.** In electing its Bureau, the Conference of the Parties shall have due regard to the principle of equitable geographical representation of the Small Island Developing States. The offices of President and Rapporteur of the meeting of the Conference of the Parties shall normally **be subject to rotation among the five groups of States referred to in section I, paragraph 1, of General Assembly resolution 2997 (XXVII) of 15 December 1972, by which the United Nations Environment Programme was established.**
2. The President shall **remain in office until a new President is elected at the commencement of the next ordinary meeting** and the Vice-Presidents shall remain in office until the closure of the next ordinary meeting. They shall serve as the bureau of any extraordinary meeting held during their term of office and provide guidance to the Secretariat with regard to preparations for, and conduct of, meetings of the Conference of the Parties. No officer may be re-elected for a third consecutive term.
3. The President **shall participate in the meeting in that capacity and shall not at the same time exercise the rights of a representative of a Party.** The Party concerned shall designate another representative who shall be entitled to represent the Party in the meeting and to exercise the right to vote.

I/ CBD organization



I/ CBD organization



Secretariat = ARTICLE 24

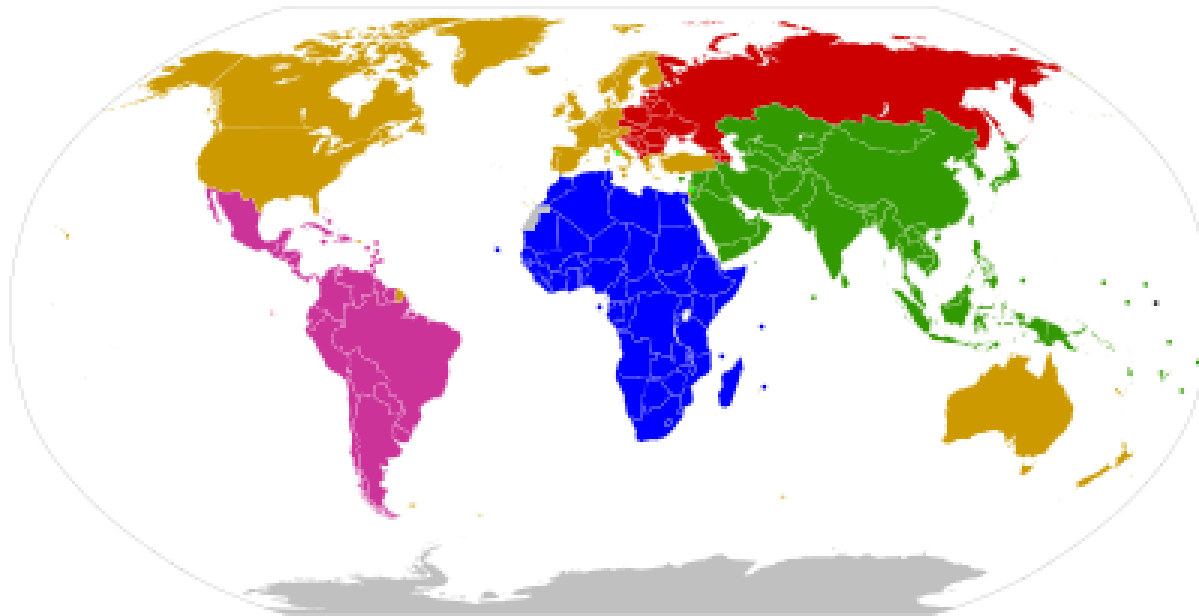
1. A secretariat is hereby established. Its functions shall be:

- (a) To arrange **for and service meetings of the Conference of the Parties** provided for in Article 23;
- (b) To perform the functions assigned to it by any protocol;
- (c) To **prepare reports on the execution of its functions** under this Convention and present them to the Conference of the Parties;
- (d) **To coordinate with other relevant international bodies** and, in particular to enter into such administrative and contractual arrangements as may be required for the effective discharge of its functions; and
- (e) To perform such other functions as may be determined by the Conference of the Parties.

2. At its first ordinary meeting, the Conference of the **Parties shall designate the secretariat from amongst those existing competent international organizations which have signified their willingness to carry out the secretariat functions under this Convention.**

II/ CBD's Main actors

States = PARTIES . Organized in « informal regional groups »



- Western European and Others Group
- Latin American and Caribbean Group
- African Group
- Eastern European Group
- Asia and the Pacific Group
- UN member not in any voting group (Kiribati)
- Observer states (Palestine, Holy See)
- Disputed territory

II/ CBD's Main actors



Non-States actors = OBSERVERS

- NGOs
- IGOs

organized in Major groups

- Experts
- Indigenous People
- Companies

Major Groups

For implementation of the Convention, the involvement of major stakeholders is imperative and therefore encouraged and supported by the Secretariat. The list below provides links to initiatives for a number of different groups:

- [Business](#)
- [Local Authorities](#)
- [Parliamentarians](#)
- [Universities and the Scientific Community](#)
- [Children & Youth](#)
- [Non-Governmental Organizations \(NGOs\)](#)

III/ CBD Meetings conduct of business

1) CBD meeting terminology

- Plenary : The plenary meetings of the COP, and the subsidiary bodies **are the formal forums for discussion and decision-making by Parties to the Convention and the Cartagena and Nagoya Protocols**. Plenary meetings are open to participation by all Parties, observer States and organizations, the media and other participants registered for the CBD sessions
- Contact Group : **Contacts groups are open-ended, and established to conduct negotiations on specific agenda items**, with the aim of achieving an agreed outcome. They are established by the COP, open-ended subsidiary bodies, or in-session working groups, based on a proposal by the President, Chair of the subsidiary body or the in-session working group, or a Party
- Friends of the Chair : **convened by presiding officers to advance negotiations on particularly difficult and politically sensitive issues**. A limited number of Parties are invited to participate in these closed meetings usually chaired by the presiding officer. Only invited delegates attend, no formal rules are applied, and the conduct of business is entirely at the discretion of the chair.

[Secretariat Guidance](#)

III/ CBD Meetings conduct of business



2) CBD meeting rules of procedure :



CHAIR

STATES



STATES



OBSERVERS



III/ CBD Meetings conduct of business

2) CBD meeting rules of procedure : PARTIES

- 1. No one may speak at a session of the Conference of the Parties without having previously obtained the permission of the President.** Subject to rules 32, 33, 34 and 36, the President shall call upon speakers in the order in which they signify their desire to speak. The Secretariat shall maintain a list of speakers. The President may call a speaker to order if the speaker's remarks are not relevant to the subject under discussion.
2. The Conference of the Parties may, on a proposal from the President or from any Party, limit the time allowed to each speaker and the number of times each representative may speak on a question. Before a decision is taken, two representatives may speak in favour of and two against a proposal to set such limits. When the debate is limited and a speaker exceeds the allotted time, the President shall call the speaker to order without delay.

[RULES OF PROCEDURE FOR MEETINGS OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL DIVERSITY \(Annex to Decision I/1 as amended by Decision V/20, section I\)](#)



III/ CBD Meetings conduct of business

2) CBD meeting rules of procedure : PARTIES

Rule 39

1. Except as provided for in paragraph 2 of this rule, **each Party shall have one vote.**
2. Regional economic integration organizations, in matters within their competence, shall exercise their right to vote with a number of votes equal to the number of their member States which are Parties. Such organizations shall not exercise their right to vote if their member States exercise theirs, and vice versa.

[RULES OF PROCEDURE FOR MEETINGS OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL DIVERSITY \(Annex to Decision I/1 as amended by Decision V/20, section I\)](#)

III/ CBD Meetings conduct of business

2) CBD meeting rules of procedure : OBSERVERS

The participation of observer representatives in the proceedings of meetings is governed by rules 7 and 29 of the rules of procedure.

Observers have a number of ways to participate in the meeting by (a) making short and concise verbal statements upon the invitation of the chair or contact group convenor; (b) holding pre-scheduled side events; (c) holding pre-scheduled press conferences; (d) making available relevant information materials; and (e) setting-up by pre-arrangement displays such as exhibitions and posters.

Meetings designated by the chair or contact group convenor as CLOSED are not open to observers.

Secretariat of the Convention on Biological Diversity, "[guidelines on conduct expected of participants in cbd processes](#)"

III/ CBD Meetings conduct of business

2) CBD meeting rules of procedure : OBSERVERS

Rule 7

1. The Secretariat shall notify any body or agency, whether governmental or non-governmental, **qualified in fields relating to the conservation and sustainable use of biological diversity**, which has informed the Secretariat of its wish to be represented, of meetings of the Conference of the Parties so that they may be represented as observers unless at least one third of the Parties present at the meeting object.
2. Such observers may, upon invitation of the President, participate without the right to vote in the proceedings of any meeting in matters of direct concern to the body or agency they represent unless at least one third of the Parties present at the meeting object.

[RULES OF PROCEDURE FOR MEETINGS OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL DIVERSITY \(Annex to Decision I/1 as amended by Decision V/20, section I\)](#)

IV/ CBD Meetings Document



1) Document structure

Negotiation document	Official documents (outputs)
CRP = Conference Room Paper L = Limited distribution	DEC = Decision REC = Recommendation INF = Information



ID of the document + date
 The id gives information:
 “CBD”: who
 “COP”: in which meeting
 “DEC”: type of document (here Ruling)
 “15”: number of the meeting
 “4”: number of the document

Meeting +
 date +
 number of
 the item in
 the agenda



**Convention on
 Biological Diversity**

Distr.
 GENERAL

CBD/COP/DEC/15/4
 19 December 2022

ORIGINAL: ENGLISH

CONFERENCE OF THE PARTIES TO THE
 CONVENTION ON BIOLOGICAL DIVERSITY
 Fifteenth meeting – Part II
 Montreal, Canada, 7-19 December 2022
 Agenda item 9A

Id of the decision

Who is
 speaking
 through the
 document

**DECISION ADOPTED BY THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON
 BIOLOGICAL DIVERSITY**

15/4. Kunming-Montreal Global Biodiversity Framework

The Conference of the Parties,

Recalling its decision 14/34, in which it adopted the preparatory process for the development of the post-2020 global biodiversity framework and decided to establish an open-ended intersessional working group to support its preparation,

Noting the outcomes of the first, second, third, fourth and fifth meeting of the Open-ended Working Group on the Post-2020 Global Biodiversity Framework, of the regional and thematic consultations and workshops conducted based on decision 14/34 and of the intersessional work conducted on digital sequence information on genetic resources,¹

Noting also the outcomes of the eleventh meeting of the Ad Hoc Open-ended Working Group on Article 8(j) and Related Provisions, of the twenty-third and twenty-fourth meetings of the Subsidiary Body on Scientific, Technical and Technological Advice and of the third meeting of the Subsidiary Body on Implementation,²

Expressing its gratitude to the following Governments and organizations for hosting these

Context of
 the
 Decision

IV/ CBD Meetings Document



2) CBD document terminology

1	2	3	4
Acknowledge	Welcome	Take Note	Note
5	6	7	8
Emphasize	Invite	Encourage	Urge/Call upon
9	10	11	12
Request	Demand	Recommend	Decide

IV/ CBD Meetings Document



2) CBD document terminology (from the least engaging to the most engaging)

1	2	3	4
Acknowledge	Welcome	Take Note	Note
5	6	7	8
Emphasize	Invite	Encourage	Urge/Call upon
9	10	11	12
Request	Demand	Recommend	Decide



Focus on a specific paragraph

Verbs

4. → *Urges* Parties and other Governments, with the support of intergovernmental and other organizations, **as appropriate**, to implement the Kunming-Montreal Global Biodiversity Framework, and, in particular, to enable participation at all levels of government, with a view to fostering the full and effective contributions of women, youth, indigenous peoples and local communities, civil society organizations, the private and financial sectors, and stakeholders from all other sectors, to that end;
5. → *Invites* Parties and other Governments to cooperate at the transboundary, regional and international levels in implementing the Kunming-Montreal Global Biodiversity Framework;
6. → *Reaffirms* its expectation that Parties and other Governments will ensure that the rights of indigenous peoples and local communities are respected and given effect to in the implementation of the Kunming-Montreal Global Biodiversity Framework;
7. → *Invites* the General Assembly of the United Nations to acknowledge the Kunming-Montreal Global Biodiversity Framework and to take into account the progress in its implementation when monitoring progress towards the Sustainable Development Goals;
8. → *Decides* that the Kunming-Montreal Global Biodiversity Framework should be used as a strategic plan for the implementation of the Convention and its Protocols, its bodies and its Secretariat over

=====

Yellow highlight : other bodies, initiatives etc. called to do something

Orange highlight : actions called

Thank you for your attention!

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